



Adverse Weather Procedures

Manby Lodge has agreed emergency procedures in the event of **adverse weather** or **severe snowfall**.

Any decision regarding school closure will be made early in the morning by the Head Teacher based on the weather situation at the time and the forecast.

Information will be available to parents by 7.30 am through the following routes:

- **School Website** – The rolling banner on the home page will display a notification informing parents that the school is closed.
- **Schoolcomms** – an email or text communication will be sent out to those of you who have registered an email address and regularly receive school communications via schoolcomms.
- **Informing Surrey County Council** (when the office is open) - so that information can be placed on their website - www.surreycc.gov.uk/learning/schools/

Please note that arrangements will be in place on a day to day basis. If there is a need to close on any day the Head Teacher will make the assumption that the school will be open as usual on the following day, therefore please check the School Website each day.

Please note that these procedures will **only** operate in the event of very severe weather conditions – we will always endeavour to keep the school open as normal.