



MANBY LODGE INFANT SCHOOL

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HEADTEACHER: MISS M. MORRIS

Headteacher Newsletter – 2023 – 2024 - Number ONE – Tuesday 5th September 2023

Dear Parents and Carers

Welcome back to the new school year! I hope that you all enjoyed a restful break over the Summer holidays. The children in Year 1 & 2 made a great start back to school this morning and are already quickly settling into new routines. It is lovely to see children settling into their new class with new classmates, but also reconnecting with friends who are now in a different class, in the playground at breaktime and at lunch.

Meet the Teacher Meetings for Parents and Carers

Please see dates and times for these meetings that we have already organised. Parents will have the opportunity to come into school to meet their child's Class Teacher in the School Hall with the rest of the parents. Teachers will share key information about your child's new class including procedures and expectations, and details about when children will do PE and visit the Library.

Please note start time for sessions will now be **9.15am**.

Monday 11 th September	9.15 am	Lion Class with Mrs Stanford
Tuesday 12 th September	9.15 am	Tiger Class with Mrs Hughes
Wednesday 13 th September	9.15 am	Leopard Class with Miss Samuel
Thursday 14 th September	9.15 am	Squirrel Class with Mrs Maxmilan
Friday 15 th September	9.15 am	Hedgehog Class with Miss Stevens
Friday 15 th September	2.15 pm	Fox Class with Miss Lonergan
Monday 18 th September	9.15 am	Duckling Class with Mrs Atkinson
Tuesday 19 th September	9.15 am	Gosling Class with Miss Fielding
Wednesday 20 th September	2.15 pm	Cygnets Class with Mrs Griffiths and Miss Skinner

We strongly encourage you to attend the session, but we will send home slides from these presentations if you are unable to make it.

Uniform

Let's start the year in smart uniform. There is a uniform list on our school website if you follow this [link](#).

1. Please remember that girls with shoulder length hair should have their hair tied back.
2. Earrings should be plain metal studs.
3. Hair accessories should be school colours – navy, blue, white, black or grey. Rainbow coloured hair bands are also allowed.
4. While we encourage children to wear analogue watches - please do not send your child to school with watches that can link to the internet or take photos.
5. When your child is attending Forest School they should come in a blue or navy long sleeved T-shirt with royal blue jogging bottoms or royal blue or black leggings. They should not come in other coloured clothing.

Unfortunately, we do not have space for children to bring a Back-Pack into school. Children should carry their items in a Book Bag.

We are also asking that you limit Key Rings to one per bag. Thank you for your cooperation.



2023-2026



Parking for drop-off and pick-up

Please remember that the car park next to the Cricket Green is a public car park, not owned by the school. We are also fortunate that there are spaces in the residential streets around our school.

Please demonstrate considerate parking when using the Cricket Green Car Park, or neighbouring streets.

- Please don't block drives or park in the Barrington Lodge parking spaces.
- Please park so that there is room for someone to walk past your car with a buggy.
- Please also remember to turn off your engine so that your car is not idling.

Please remember that the car park in the front of the school is for 'Staff only'

These reminders are to help keep all our Manby Lodge children, and their families SAFE!

Key Dates

We will publish a list of key dates for the rest of this term, at the end of this week.

Class Reps

There should be at least one Class Rep for each class.

Please can Class Reps contact the Office this week to confirm your contact details.

We would also like to check if there is a class without a Class Rep this term. Thank you.

We will be holding a Parent Voice Meeting on Tuesday 10th October at 9.15 am, to which Class Reps are invited. Please make a note of this date if you are a Class Rep and can attend. Another parent can attend in your place, if you are unable to.

Please find attached with this email a useful **guide for the use of the WhatsApp groups** for the Administrator, who I believe in all instances, is the Class Rep.

All parents may find reading this guide useful.

Child's absence from school

If your child is absent from school, it is your responsibility to contact us and let us know why they are not in school, and you should do this every day unless it is mutually agreed with the School Office that it is not necessary.

Home School Agreement

We have also attached our Home School Agreement to this email as a reminder to all parents about what you can expect from us, and what we'd like you to do with your child at home. We will review this in our Parent Voice Meeting in October, but for the time being please adhere to it.

Most importantly, please ensure that you are reading with your child daily and recording it in the Reading Record.



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Concerns or queries

If you have any concerns or queries about your child in school, please speak to their Class Teacher in the first instance. If you are unable to speak to them at drop-off, please contact them via the School Office.



Finally, since Summer has decided to make an entrance this week, **please remember sun cream before school for your child, and to send them in with a full water bottle.** They will need to drink a lot this week.

Staff run Clubs

Staff run clubs are offered on a first come first served basis.

We will be sending an email about staff run clubs to parents and carers as soon as these clubs have been finalised.

We look forward to welcoming Year R children as a new intake in the next week!

Kind regards,

Míriam Morris