



## MANBY LODGE INFANT SCHOOL

PRINCES ROAD, WEYBRIDGE, SURREY KT13 9DA  
(Entrance via Queens Road)  
Tel: 01932 851848

E-mail: [secretary@manby-lodge.surrey.sch.uk](mailto:secretary@manby-lodge.surrey.sch.uk)

HEADTEACHER: MISS M. MORRIS

### **Headteacher Newsletter – 2023-24 - Number THREE - Friday 29<sup>th</sup> September 2023**

Dear Parents and Carers

We are settling into the Autumn Term and there is lots going on. Children are still getting used to routines, but we are impressed with how well Year R children are settling in and getting used to school life.

There is so much going on at the moment! Please do try to attend the curriculum workshops that we offer as they will help you to support your child at home with learning.

#### **Governing Body at Manby Lodge**

For new parents in Reception, I would like to give you an introduction to our Governing Body, Chaired by Dr Helen Russell. Helen has been a Governor at Manby Lodge since autumn 2018, when she had a daughter in Year 1. Her daughter has now moved on to Cleves and Helen has continued in her role as a Governor at Manby Lodge.

The Governing Body's work is all about making sure that the school delivers what it is supposed to – the best possible education and care for all the children who attend Manby Lodge. Our Governing Body is made up of parent governors, school staff and representatives from the community and the local authority.

We have recently appointed a new Vice-Chair of Governors, Mark Hamilton, who was also initially elected as a Parent Governor.

More information about our Governors can be found if you follow this [link](#).

#### **Parent Volunteers**

We welcome parents to volunteer in class with a range of tasks from reading with children, helping the teacher with admin tasks in the classroom to helping on School Trips.

Each class will have the chance to visit the library during the same time slot each week to borrow a book and for many classes this library session is run by a volunteer parent.

If you are interested in volunteering, please speak directly to your class teacher.



**If you want to volunteer, you will need to have done the following:**

1. completed a DBS check
2. filled out paperwork available from the Office
3. attended a session led by me, (Miss Morris) in school (in the last year)

I have run 3 sessions so far for parents who want to do volunteering. If you have missed them, there is one more on **Tuesday 3<sup>rd</sup> October at 2.15pm.**

**You only need to sign up if you are a new parent or if you haven't done a session since last autumn.**



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### SEN Information Session

Mrs Karen Saffer will be running a SEN Information meeting next week on Thursday 5<sup>th</sup> October from 9.05am in the school hall. The session will last approx. 1 hour.

If you have any questions about our processes for supporting SEN in school, it will be useful for you to attend this session.

### FOML Annual General Meeting (AGM)

Please come along to the AGM for our FOML PTA. All parents are automatically part of FOML, but there is more that you can get involved in! Come to meet other parents and take part in the allocation of new roles this year. The meeting will take place at school on **Friday 6<sup>th</sup> October at 2.15pm.**



**You do not need to tell us in advance that you are coming.**



### Headteacher for the day

On the same day - Friday 6<sup>th</sup> October - we will also be holding 'Headteacher for the day' for the two winners of the prize that was won by parents at the Summer Ball last term.

**Please look out for my two helper Headteachers who may join me in the playground on Friday morning.**



### Harvest Collection for Runnymede Foodbank

On Monday 9<sup>th</sup> October we will be collecting food for Runnymede Foodbank as part of our Harvest Celebrations.

We will write to parents separately to suggest types of food to bring to school and we will clearly explain where donations should be left.

**Thank you in advance for your generosity.**

### Parent Voice

I hope that Class Reps will be able to join me for the first Parent Voice meeting of the year on **Wednesday 10<sup>th</sup> October at 9.15 am.** We hold Parent Voice Meetings so that we can explain reasoning behind decisions about things we do in school.

It gives parents the opportunity to ask us questions about systems and procedures and to make suggestions about what we could do better.

### Charity Fundraiser – ex Manby pupils

I have been informed about another charity fundraiser that two ex Manby children are taking part in – please see the information from Miss Hinton – Heidi's Mum on the separate flyer. The girls are walking 10km – it's a long way for two Year 4 children to walk!

Finally – please see the **Road Closure** information on the separate flyer. It is likely to impact on getting children to school on time so please read this carefully and if necessary, leave home earlier.

Have a lovely weekend.

Kind regards,

Miriam Morris



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4 ACTIVE SURREY  
2018/19

