

Manby Lodge Infant School
Friends of Manby Lodge Registered Charity No. 1099272

ANNUAL GENERAL MEETING MINUTES
Friday 6th October, 2023

Attending:

Miss Morris, Jacqueline Brand, Rachel Mcilroy, Janine Towers, Lara Forbes, Vibhuti Vakharia, Eleanor Laiting, Prit Patel, Kauita Joshi, Dharmesh Joshi, Kitty Stopps, Pushyami Addepally and Melanie Leath.

Ordinary Business

Jacqueline welcomed all attendees and gave an overview of FOML including aims and purpose of the charity. She introduced Rachel, Janine and Lara and explained there could be new roles appointed if anyone was interested in an official role.

Jacqueline recapped last year's agenda and actions and explained that she was new to the role as Chair of FOML in 2022.

Jacqueline and Miss Morris congratulated all for creating a record breaking fundraising year.

Rachel talked through 2022-2023 accounts, including monies spent and raised.

Current Balance

At the year-end Friends of Manby lodge held net reserves of £25,781 in the HSBC account.

Here are the most profitable events:

	2022-2023 (net)	2021-2022 (net)	2020-2021 (net)	2019-2020 (net)
Christmas Fair	£6,186	£5,486		£4,162
Summer Ball	£11,627	£12,033		
Summer Fair	£4,427	£3,291		
Sponsored Event	£2,897	£1,589		£399
Quiz Night	£1,661	£1,461		£1,836
Ad Hoc Donations	£246	£865	£4,235	
Self-Portrait Keepsakes	£1,079			
Christmas Class Fundraiser			£11,868	

Rachel gave details of the sponsored class mascot walk introduced in January 2023 that replaced the Danceathon. We also had the self-portrait keepsakes which were new for 2023 and the quiz night, summer ball and fairs which were all back post covid.

Rachel explained that we can now get match funding from certain businesses that will match any amounts raised by FOML and she wanted to reach out to all classes and push this with parents. Match funding from Google for fundraising events and employee volunteer time has generated £4,431 in the year 2022-2023. She also added that we have more match funding going into this year's budget as we had missed the deadline for last year.

Jacqueline gave details of how each penny FOML raised goes straight back into the school and Miss Morris discussed spending plans for 2023/2024. This included:

- £7,000 for a garage renovation including a three meter extension, adding a small bathroom and kitchen cooking facilities with the aim to have cooking club and class cooking activities held

here. There was also the option to raise additional revenue for the school by renting this out on evenings and weekends. The project is estimated to be completed by end of summer 2024

- £8,500 towards the enrichment budget including subscriptions
- Year 2 air conditioning units required because of the very high temperatures reached on the first floor of the school during hot months of summer
- Contributions towards school trips, Christmas pantomimes etc
- There was also an assessment being done about the possibility of putting funds straight into each year group

Miss Morris gave details of money spent using funds raised by FoML in 2022-2023 which included the following:

- Replacing the canopy for the Year 1 classrooms
- Adding interactive screens in each classroom
- A new fridge/freezer for milk and fruit for the children

Jacqueline and Rachel discussed Fundraising ideas for 2022/2023. These include:-

- The Pumpkin Display
- Christmas Fair
- Cake Sales
- Quiz Night
- Summer Fair
- Child focused fundraiser for Jan
- Summer ball

Jacqueline also outlined plans for getting a pre-loved shed on site with one collection day a month for parents to purchase second hand uniform.

New FoML Committee Appointments:

Jacqueline Brand to retain her position as Chair

Rachel McIlroy to retain her position as Treasurer

Lara Forbes to retain her position as Secretary

Janine Towers is to resign from her position as Vice-Chair

No further business.

Addendum to minutes

Katy Allen, Co Secretary 2022-2023, who was not present at the meeting, has resigned from the role.