



MANBY LODGE INFANT SCHOOL

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HEADTEACHER: MISS M. MORRIS

Headteacher Newsletter – 2025-26 – Number ONE – Friday 5th September 2025

Dear Parents and Carers

Welcome back to a new school year!

The children in Year 1 & 2 made a great start back to school this week and are already quickly settling into new routines. In both year groups we have been impressed with how well the children have remembered routines from last year. It has also been good to see them in the playground reconnecting with friends who are now in a different class.

There is lots of information in this Newsletter – I apologise in advance, but I promise it is all important!

Autumn Key Dates

Please see the attached Key Dates for this Autumn Term. We're still working on some dates and will share updated Key Dates with you all. This document will also be available on our school website on the [Calendar page](#).

All the events are important, but we would like to encourage you to attend the following meetings in school.

'Meet the Teacher' meetings - for parents and carers

Parents will have the opportunity to come into school to meet your child's Class Teacher with the rest of the parents in their child's class. Teachers will share key information including procedures and expectations, and details about when children will do PE and visit the library.

Please note that the sessions for Reception classes are longer as teachers will provide detailed information about children's behaviour expectations.

Friday 12 th September	9.00 am – 9.45 am	Fox Class Parents
Friday 12 th September	2.00 pm – 2.45 pm	Leopard Class Parents
Monday 15 th September	9.00 am – 9.45 am	Squirrel Class Parents
Monday 15 th September	2.00 pm – 2.45 pm	Hedgehog Class Parents
Tuesday 16 th September	9.00 am – 9.45 am	Tiger Class Parents
Tuesday 16th September	1.45 pm – 2.45 pm	Duckling Class Parents
Wednesday 17th September	9.00 am – 10.00 am	Cygnets Class Parents
Wednesday 17 th September	2.00 pm – 2.45 pm	Lion Class Parents
Thursday 18th September	9.00 am – 10.00 am	Gosling Class Parents

We strongly encourage you to attend the session, but we will send home slides from these presentations if you are unable to make it.

Workshops for parents:

Wednesday 24th September 9.00 am – 10.00 am
Tuesday 30th September 9.00am – 10.00 am
Various dates & times this term

Phonics W/shop More information to follow
Reading & Writing W/shop More information to follow
Safeguarding Sessions for Parent Volunteers



2023-2026



It is important that parents who would like to volunteer in school (hearing readers, helping in the library and/or volunteering on school trips for example), attend one of these sessions annually. You will also need to complete a DBS check if you want to do volunteering in our school.

If you want to attend one of the sessions I will run, please book a place with our School Office Team.

Parking for drop-off and pick-up

Please remember that the car park next to the Cricket Green is a public car park, not owned by the school. We are also fortunate that there are spaces in the residential streets around our school.



Please demonstrate considerate parking when the Cricket Green Car Park, or neighbouring streets.

- Please don't block drives or park in the Barrington Lodge Parking spaces.
- Please park so that there is room for someone to walk past your car with a buggy, if you are mounting the curb.
- Please also remember to turn off your engine so that your car is not idling to reduce pollution.

These reminders are to help to keep all our Manby Lodge children, and their families, SAFE!

Uniform

Let's start the year in smart uniform. There is a uniform list on our school website if you follow this [link](#).

1. Please remember that girls with shoulder length hair should have their hair tied back. This is for safety in the playground and helps to reduce the spread of nits!
2. Earrings should be plain metal studs, no coloured jewels please.
3. Hair accessories should be school colours – navy, blue, white, black or grey. Rainbow coloured hair bands are also allowed.
4. While we encourage children to wear analogue watches - please do not send you child to school with watches that can link to internet or take photos.
5. When you child is doing Forest School they should come in a blue or navy long sleeved T-shirt with royal blue jogging bottoms or royal blue or black leggings.



They should not come in other coloured clothing. If your child repeatedly comes in clothing that is not school uniform colours, then they may have to miss Forest School.

Finally, please limit Key Rings to **one per bag**. Again, this is for safety. Sometimes children swing their bags around. A bag swung in another child's face, will hurt a lot more when there are 5 metal keyrings attached! Thank you for your cooperation.

Playground rules after and before school - Please remember the following:

- Children are not allowed to use the Trim Trail before or after school.
- No scooting or cycling in the playground before or after school.



These rules are in place to avoid accidents. Please help us to keep everyone safe. Thank you.

Year R parents FOML Welcome drinks – Wednesday 24th Sept - 7.30 –

9.30pm

This is a chance for you to spend a little time in school getting to know other new Year R parents and members of our PTA, FOML (Friends of Manby Lodge).



FOML Annual General Meeting (AGM)

This will take place on Friday 3rd October in the school hall from 9 – 10am. Any parent is welcome to attend this meeting. You are all automatically a member of our FOML once you join our school



Or we need someone! We are looking for a new FOML Chair, or two Co-Chairs! After 3 wonderful years as Chair, Jacqui Brand is stepping down. We are fortunate that Jacqui will still be here and will be on hand to offer guidance and support to the new Chair(s). **If you are interested in this role, please speak to either Jacqui or to me.**

Child's absence from school

If your child is absent from school, it is the responsibility of parents to contact the School Office and let us know why their child is absent. You should do that every day unless it is mutually agreed that this is not necessary by you and a member of our Office Team.

Please may I take this opportunity to remind you that NO term time holidays will be authorised this year, unless I deem them to be 'exceptional circumstances' – weddings, ceremonies and funerals are considered exceptional. Parents who choose to go ahead with a term time holiday are likely to face a Fixed Penalty Fine. Details about how this is managed and further information can be found in our [Attendance Policy](#).

You may also find this NHS Guidance helpful: ['Is my child too ill for school?'](#)

Extra-curricular Clubs

Information about clubs run by outside agencies has already gone home to parents.

Information about Manby Lodge staff run clubs, will be shared with parents next week. We will be sending the email about which clubs will be running this term.

There is some club information on our school website, and if you have any questions please ask or email the school Office Team. We don't allow Year R children to attend after school extra-curricular clubs until after the October Half Term. Year R children do attend Wraparound Rainbows before and after school club.

Manby Lodge Governor's Award

Finally, I would like to inform you that in the Summer Term, our Chair of Governors, Dr Helen Russell received an award from Surrey County Council for her Significant Contribution to School Governance. We are very proud of the work our School Governors do, they are led by Helen and I am pleased to be able to share this good news with you.

Further information about our School Governors can be found on [here](#).

Have a lovely weekend and enjoy the sunshine.

Kind regards,

Miriam Morris

Safeguarding: This is a reminder that you can find lots of information about our Safeguarding procedures and related policies on the Safeguarding page on our school website. Please follow [this link](#).



Artsmark
Silver Award
Awarded by Arts
Council England



Leading Parent
Partnership Award

2023-2026



ACTIVE SURREY
2018/19

