



MANBY LODGE INFANT SCHOOL

PRINCES ROAD, WEYBRIDGE, SURREY KT13 9DA
(Entrance via Queens Road)

Tel: 01932 851848

E-mail : secretary@manby-lodge.surrey.sch.uk

HEADTEACHER: MISS M. MORRIS

Headteacher Newsletter – 2026-27 – Number ONE – Friday 11th September 2026

Dear Parents and Carers,

Welcome back to the new academic year – 2026–27.

Our Year 1 and 2 children have made a great start and are settling quickly into their new routines. We have been particularly impressed by how well they have remembered routines from last year and enjoyed seeing children reconnecting with friends who are now in different classes.

Our Reception children have also made an excellent start this week. Although some are still finding the transition a little daunting, they are doing their best and we have been very impressed by how well they are listening and following instructions. There is so much for them to learn!

There is lots of information in this newsletter, but it is all important. Thank you for taking the time to read it.

IMPORTANT: Allergy Survey

We have introduced a new **Allergy Safety Policy** and need to update our information about children's allergies.

We have also included consent for non-prescription medicines, such as Calpol, on the same form. We know that you have already provided information to us about this, and we apologise for asking for more from you.

Please complete the Allergy Survey for every child, even if your child has no allergies.

[Allergy Survey link](#)

Deadline: Friday 18th September

Thank you for your support.

Autumn Key Dates

The Autumn Term Key Dates are available on our school website's [Calendar page](#) and as a printable document. Some dates are still being confirmed, and we will send an updated version when they are agreed.

‘Meet the Teacher’ Meetings

These sessions give parents and carers the opportunity to meet their child's Class Teacher and hear about key routines, expectations, PE and library arrangements.

Reception sessions are longer to allow teachers to explain behaviour expectations in more detail.

- Monday 14th September, 9.00–9.45am – Squirrel Class
- Monday 14th September, 2.00–2.45pm – Hedgehog Class



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- Tuesday 15th September, 9.00–9.45am – Tiger Class
- **Tuesday 15th September, 1.45–2.45pm – Duckling Class**
- Wednesday 16th September, 9.00–9.45am – Lion Class
- **Wednesday 16th September, 1.45–2.45pm – Cygnet Class**
- **Thursday 17th September, 9.00–10.00am – Gosling Class**

We strongly encourage you to attend the session, but we will send home slides from these presentations if you are unable to make it.

Workshops for Parents

- Tuesday 22nd September, 9.00–10.00am – Phonics Workshop
- Tuesday 29th September, 9.00–10.00am – Reading & Writing Workshop

Safeguarding Sessions for Parent Volunteers

- Friday 18th September, 9.05–9.25am
- Friday 25th September, 9.05–9.25am
- Monday 28th September, 2.20–2.40pm
- Wednesday 7th October, 2.20–2.40pm
- Friday 6th November, 2.20–2.40pm

Parents who volunteer in school – for example, hearing readers, library helpers or school-trip volunteers – must attend one safeguarding session each year. A DBS check is also required.

Please book a place through the School Office Team.

Parking for drop-off and pick-up

Please remember that the car park next to the Cricket Green is a **public car park and is not owned by the school**. There are also spaces available in the surrounding residential streets.



Please park considerately:

- Do not block driveways or Barrington Lodge parking spaces.
- If parking on the kerb, leave enough room for pedestrians and buggies to pass.
- Please switch off your engine rather than leaving your car idling.
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These simple reminders help us keep our children and families safe.



Year R Welcome Drinks - Wednesday 23rd September, 7.30–9.00pm

A chance for new Year R parents to meet other families and members of our PTA, FOML, in school.

FOML Annual General Meeting - Thursday 1st October, 9.00–9.45am – School Hall

All parents are welcome. We are always looking for parents to get involved and help with volunteering in different ways, so please come along to find out more.



Uniform

Let's start the year in smart school uniform. The full uniform list is available on our school website.

Please remember:

- Shoulder-length hair should be tied back for safety and to help reduce the spread of head lice.
- Earrings should be plain metal studs – no coloured jewels.
- Hair accessories should be navy, blue, white, black or grey. Rainbow-coloured hairbands are also allowed.
- Analogue watches are fine, but smartwatches or watches that can access the internet or take photographs should not be worn.
- For Forest School, children should wear a **blue or navy long-sleeved T-shirt** with **royal blue jogging bottoms or royal blue/black leggings**.



Children who repeatedly attend Forest School in unsuitable clothing may not be able to take part. Please also limit keyrings to **one per bag** for safety.

Playground rules after and before school - Please remember the following:

- The playground is a **MOBILE FREE ZONE**.
- Children are not allowed to use the Trim Trail before or after school.
- No scooting or cycling in the playground before or after school.



These rules are in place to avoid accidents. Please help us to keep everyone safe. Thank you.



Mobile Free Zone



What to do if you are late in the morning

The time to drop off children at their class is 8.45 - 8.55am. Gates are locked just after 8.55am every day. If parents are late, children should be dropped at the front of the school, via the school office. Parents will need to sign their child into school and explain why their child is late.

Child's absence from school

If your child is absent, parents must contact the School Office **every day** to explain the reason, unless an alternative arrangement has been agreed with the Office Team.

Please remember that **term-time holidays will not be authorised unless there are exceptional circumstances**. Weddings, ceremonies and funerals may be considered exceptional circumstances. Unauthorised term-time holidays may result in a **Fixed Penalty Fine**. Further information is available in our [Attendance Policy](#) which is available on [this page](#) on our website.

We sent information about this last week and are sending it again with this email.

You may also find this NHS Guidance helpful: ['Is my child too ill for school?'](#)

Extra-curricular Clubs

Information about clubs run by outside agencies has already been sent to parents.

Information about clubs run by Manby Lodge staff will be shared next week.

Some club information is also available on our school website. Please contact the School Office Team if you have any questions.

Please note that **Year R children cannot attend after-school extra-curricular clubs until after October Half Term**. They can, however, attend Wraparound Rainbows before and after school.



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ACTIVE SURREY 2018/19



Have a lovely weekend and enjoy the sunshine.

Kind regards,

Miriam Morris

Safeguarding: This is a reminder that you can find lots of information about our Safeguarding procedures and related policies on the Safeguarding page on our school website. Please follow [this link](#).



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Leading Parent
Partnership
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